

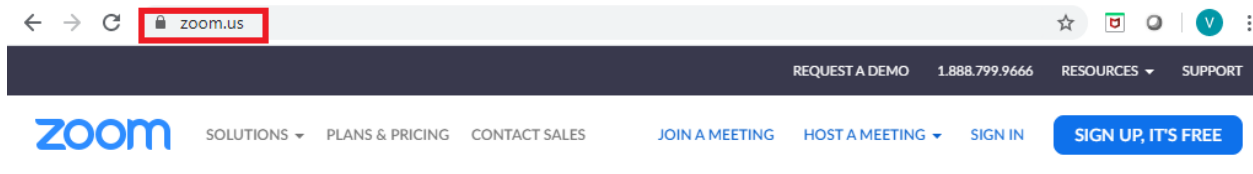
A. PREREQUISITES FOR YOUR COMPUTER

- Dual core processor, 2 GHz or higher
- 4 GHz of RAM
- At least 9.8 MB of free space on hard drive

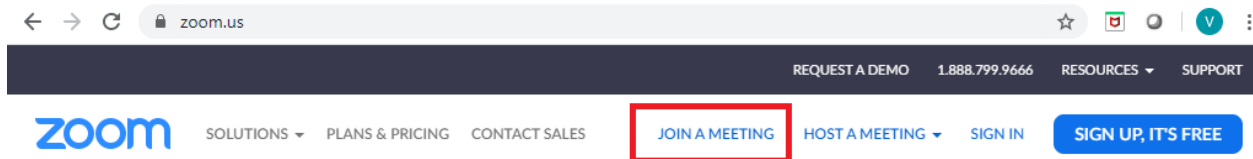
B. ZOOM MEETING FIRST TIME LOG IN

NOTE: You do not have to create an account unless you are hosting the meeting.

1. Open your preferred web browser (Internet Explorer, Google Chrome, Mozilla Firefox, etc.).
2. Type **zoom.us** in the address bar.



3. Click **JOIN A MEETING**.



4. Enter **Meeting ID** (this will be a nine-digit number).

Join a Meeting

Meeting ID or Personal Link Name

Join

5. Click **Join**.

Join a Meeting

Meeting ID or Personal Link Name

Join

6. If window doesn't automatically launch, click **download & run Zoom**.

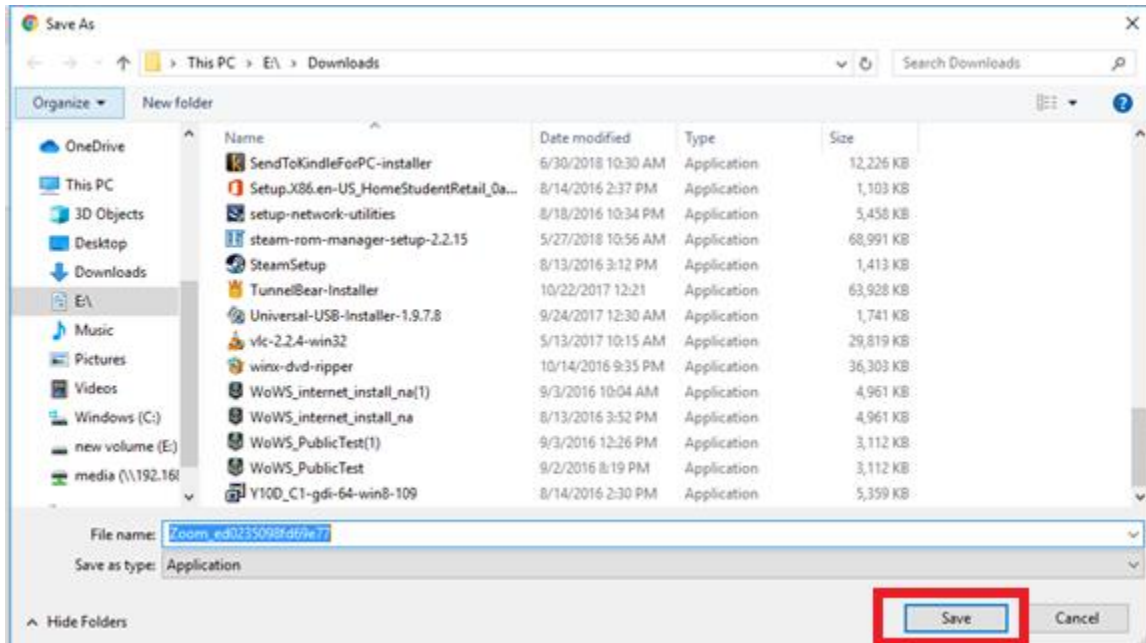
Launching...

Please click **Open Zoom Meetings** if you see the system dialog.

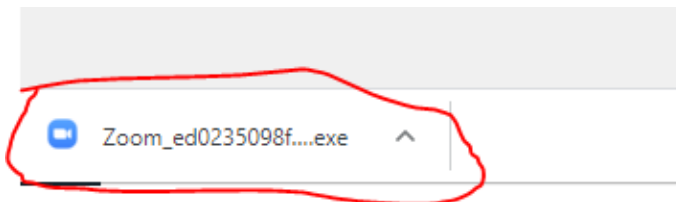
If nothing prompts from browser, [click here](#) to launch the meeting, or [download & run Zoom](#).

If you cannot download or run the application, [join from your browser](#).

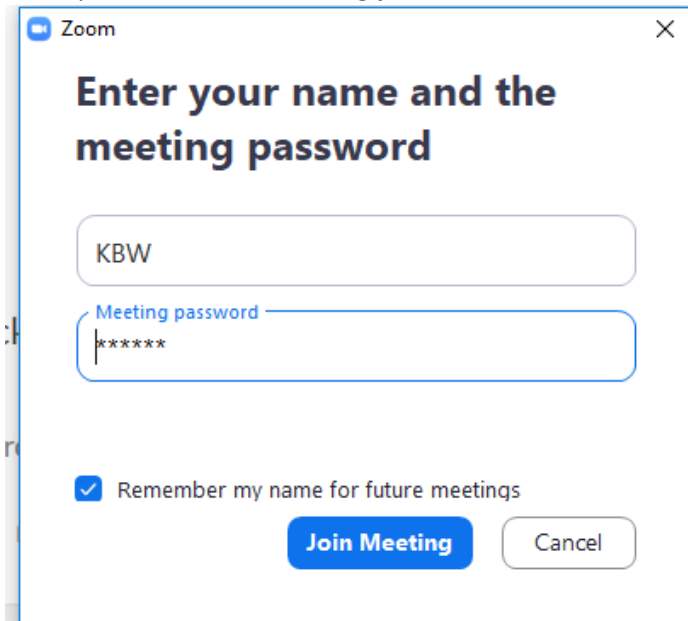
7. Click **Save**.



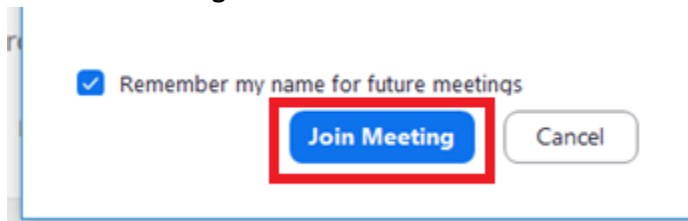
8. Click icon in bottom, left corner of browser window.



9. Enter your **Name** and **Meeting password**.



10. Click **Join Meeting**.



11. Test Audio by clicking **Test Speaker and Microphone**.



Join with Computer Audio

Test Speaker and Microphone

Automatically join audio by computer when joining a meeting

12. If you hear a ringtone, click **Yes**.

Testing speaker...

Do you hear a ringtone?

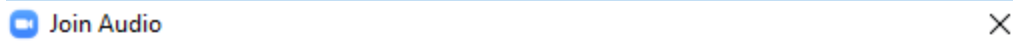
Yes

No

Speaker 1: Speakers (Realtek High Definition Au... ▾

Output Level:

13. Click **Join with Computer Audio**.



Automatically join audio by computer when joining a meeting

14. This is what the meeting window should look like, only featuring our beloved minister.

